

ADMISSIONS



THE EVELINE DAY SCHOOL

Reviewed: September 2023

Prospective Parents

We warmly invite prospective parents and children to visit our school throughout the year. This would include a tour of the school and an opportunity to meet teachers and students whilst observing the school in action. Eveline Day School is a happy, vibrant prep school for boys and girls aged 4-11 in South West London, nurturing children's wellbeing and academic best through fun, kindness and respect for one another. It is open 51 weeks of the year, from 7:30am until 6:30pm. Prospective parents are welcome to meet with the Head Teacher, ask questions and discuss their child's future at the school.

Admissions Process

Eveline Day School is a non-selective school for children from 3 years and above. Any child who attends one of our nurseries has automatic entrance to our school. To be considered for a place, you must be [registered by filling in this form](#). Once you have completed this and paid the registration fee of £50, you are placed on the registration list.

Siblings are given priority offers but should be registered to be offered a place.

We accept pupils in all year groups, at all times of the year, wherever there are vacancies.

For entry midway through the academic year, or for year groups above Reception, a private tour and meeting with the Head Teacher can be arranged. For entry mid-year, an assessment may be made to ensure that we can meet the needs of your child and our other pupil

If you have any other questions, please email admissions or call us on 0208 673 7641; Jennie Gilbert, in charge of Eveline Day School Admissions, would be happy to talk to you.

Registration Process

To register for your place, download your [registration form](#)

When can a child enter Eveline Day School?

To enter Eveline Day School children must be aged 3 or above on 1st September of the proposed year of entry to begin in the Pre-School.

Children start in the Reception class the September after their fourth birthday. Please see our table below for the correct year of entry:

Date of Birth	Reception Entry	Current Year Group (2023-2024)

01/09/2012 – 31/08/2013	2017	Year 6
01/09/2013 – 31/08/2014	2018	Year 5
01/09/2014 – 31/08/2015	2019	Year 4
01/09/2015 – 31/08/2016	2020	Year 3
01-9/2016 - 31/08/2017	2021	Year 2
01/09/2017 - 31/08/2018	2022	Year 1
01/09/2018 - 31/08/2019	2023	Reception
01/09/2019 – 31/08/2020	2024	Pre-School

International Relocation

Eveline Day School prides itself on having a strong sense of community, which has been created by building strong links between the staff and families. Due to Eveline Day School's location in the South West of London and the many international businesses in Central London and the City, admission for children relocating from overseas is not uncommon. The school has links with relocation agents and the Head Teacher works closely with families relocating from abroad, helping them to make the transition to a UK school as smooth as possible.

The multicultural community at Eveline Day School means that children gain a rich learning experience through their exposure to other cultures, languages, and customs. Our teachers are experienced in working with children who have recently moved to the UK and have a very good understanding of the emotional and educational needs associated with this transition.

Fees

All fees are inclusive of full day care and food. Hours daily are from 7:30am – 6:30pm Monday to Friday. Fees are paid weekly, monthly or termly in advance, preferably by standing order.

Fees are payable all year-round including Bank Holidays and one week at Christmas when we are closed. Refunds or deductions cannot be made if a child is ill, or on holiday or for any other reason.

At present we review our fees annually and we intend to continue this practice, however, we reserve the right to alter fees at any time should this become necessary. We will always give at least one month's notice of any alteration to the fees.

Open Days

Eveline Day School holds regular open mornings for prospective parents and the School is open for visitors every Tuesday morning during term time from 9:30am-11:00am.

To book your open event visit, please contact the School on: **0208 6737641** or email: office@evelinedayschool.com

